



**WSWS Officer and Committee Report
Annual Board Meeting – March 7, 2016
Albuquerque, NM**

Office or Committee Name: Business Manager/Treasurer
Officer or Chairperson Name and Committee Members: Phil Banks
Date of Preparation (include year): February 29, 2016
Activities during the Year:

During the year, I paid all bills, filed the required tax forms, maintained the membership list, provided registration services for the Albuquerque annual meeting and additional services for registrations for the CLIMEX software workshop training session. The current financial status of WSWS will be presented to the Board and the Members at the Business Meeting by the Finance Committee. The current Net Worth is attached here. As of February 29, 2016, we have \$ 386,064.61 in capital with an additional asset of \$ 27,659.34 in unsold Weeds of the West inventory (a total of 2,346 books). We sold approximately 2,300 books during the year. We have approximately 1,800 books at the WSWS office with the rest (475) at the Univ. of Wyoming. In terms of the operating budget, we posted a healthy gain due to the continuing sale of Weeds of the West with no expenses due to reprinting. We posted a large decrease in the value of our investments with RBC (due to Security Value decline).

Pre-registration for the Albuquerque meeting has gone smoothly although attendance appears to continue in a downward trend. As of 2/29/16, we have 220 registrations (51 students, 169 regular members), and 6 spouse registrations. Student registrations are up by 13 but regular membership is down by 15. There have been 11 people register for the CLIMEX workshop, seven are not WSWS members and are only attending the workshop. Future workshops or symposia should be planned further in advance of the meeting. I have worked with Brain Schutte as the Local Arrangements Chair to prepare for the meeting. The student scholarship winners will be assisting with registration and poster room set-up and teardown. The poster boards were rented from a local vendor due to the expense of shipping our easels and poster boards from Portland to Albuquerque and then reshipping next year to Idaho. The posters and easels are being stored by Dan Curtis at Oregon State Univ.

I worked with the Site Selection Committee for the 2019 meeting. They asked me to send the RFP to hotels in Boise, ID, Salt Lake City, UT, Denver, CO and Reno, NV. Proposals were received from all three cities (5 from Denver, 2 from Salt Lake City and 2 from Reno). Boise did not have a hotel that could accommodate our meeting room needs. The committee will meet at the Albuquerque meeting to discuss our options and make a recommendation to the Board of Directors.

Recommendations for Board Action: Continue to work toward my replacement by this time next year.

Budget Needs: Additional funds may be needed to cover the transition to the new Business Manager.

Suggestions for the Future: The Program Chair for the ID meeting needs to coordinate closely with the Program Chair for the Western Aquatic Plant Management Society for the joint meeting.

Suggested Changes in Operating Guide: None.

Name of Person Preparing This Report: Phil Banks