



WSWS Officer and Committee Report (Coeur d'Alene, ID, Summer Board Meeting- 2016)
Meeting held at the Hampton Inn Spokane Airport.

Office or Committee Name: Business Manager/Treasurer

Officer or Chairperson Name and Committee Members: Phil Banks

Date of Preparation (include year): July 29, 2016

Activities:

We closed our fiscal year on March 31, 2016 and filed the required tax forms. We currently have assets of \$427,956.52 (this includes \$15,409.75 for unsold Weeds of the West inventory). The attached files show the Net Worth and Cash Flow for the 2015-16 tax year and the current Net Worth as of today's date.

For the Albuquerque annual meeting there were 237 registrations (185 regular members and 52 students). Attendance was down by 10 compared to the 2015 meeting in Portland. There were also 6 spouses/friends in attendance. We currently have 286 dues paying members, down 19 from last year at this time.

I worked with the Site Selection Committee for the 2019 meeting location. They recommended and the Board approved the Denver Grand Hyatt as the site for the 2019 meeting. We successfully completed the contract negotiations and President Kirk Howatt has signed the contract with the hotel.

The University of Wyoming has sold out of their inventory of Weeds of the West books and we have received their final payment. We have approximately 1500 copies stored at the WSWS office in Las Cruces, NM and sales are averaging approximately 100 books per month. We will need to discuss how to handle the remaining inventory (if any) as we transition to the new Business Manager.

Recommendations for Board Action: **1.** Set the registration fee for the Coeur d'Alene meeting. The registration for the 2015 meeting was \$250 for regular members and \$100 for students. I recommend an increase to \$125 for students. The current \$100 fee does not come close to covering the costs associated with student attendance. The increase is modest and there would be no penalty for late registration. Late registration for regular members would be \$350. **2.** The Board will need to confirm the new Business Manager. Once selected, I will work with them for a smooth transition of records.

Budget Needs: Possible increase in Business Manager fees from new Manager and payment of overlap between them and myself. Possible travel for transfer of records and information.

Suggestions for the Future:

Suggested Changes in Operating Guide: I will be reviewing the current wording and send suggested changes to the Operating Guide chair.

Name of Person Preparing This Report: Phil Banks