Office or Committee Name: Student Paper/Poster Judging

Officer or Chairperson Name: Ryan Edwards

Date of Preparation (include year): Feb 5th, 2018

Committee Activities during the Year:

- **Primary Objective:** The committee will continue to discuss the matter of minimizing paper and poster score variations among judges within each section.
  - Committee reviewed judging criteria to make clear for students.
    - Currently, there is not a clear definition on the operating guide for students to reference.
    - Chair will communicate with operating guide committee on judging criteria being added to the website for students to reference – See Attached
  - Committee designed new score sheets to decrease variations between judges – See Attached
    - Chair will communicate with judges on document changes and expectations for contest.
    - Chair to host a judge’s meeting on Monday of annual meeting to discuss with volunteers.
    - The chair will send an email approx. 1 week prior to annual meeting to all students entered in the contest explaining presentation expectations and the general scoring rubric.
  - The chair will hand the judge’s scoresheets to students after the breakfast business meeting

- **Secondary Objective:** better define “Student Representative” role on P&P Judging committee:
  - The committee discussed the duties surrounding the student rep – See Attached
  - Recommendations from the board and Student liaison for further development of this position and students volunteering on committees

Recommendations for Board Action:

- The committee asks the board for suggestions that could be considered in committee efforts to develop a set of guidelines that can be used to help develop consistent scoring among the judges.

- The committee would also appreciate feedback on future out-of-member states students being allowed to participate in the competition.

- The committee would also appreciate feedback on the above questions surrounding the purpose and function of the student rep assigned to the committee by the board

Budget Needs: None

Suggestions for the Future: None

Current Committee Members: Joel Felix, Ryan Edwards (Chair), Ed Peachy, Eric Patterson (Student Rep)

Name of Person Preparing This Report: Ryan Edwards
1. **Student representative Duties and responsibilities:**
   a. The student representative would function as part of the Paper and Poster committee. Representative would serve as voice of students in bringing questions or concerns to the committee. Student representative would also serve to give student perspectives in committee initiatives.
   b. Student representative can assist in the student liaison post meeting survey and soliciting responses from students concerning the paper and poster judging at the annual meeting.
   c. Student representative can assist with questions or concerns from students on their judging sheet.
   d. The student representative would report committee actions back to the student liaison and give a year-end report to the student association at the annual meeting student business luncheon.
   e. **The student association and the student liaisons determine other duties and responsibilities for the student representative to the Paper and Poster committee**

2. **Mechanisms for rotating off committee:**
   a. The student association voting in a new representative to be accomplished at the student business luncheon.
   b. The length of this commitment is up for trial runs with the student association. Default: *A 1 year commitment*.

3. **Operating Guide updates**
   a. There needs to be an amended section added to the operating guide to cover the duties of the student representative to the Paper and Poster Judging committee.